

# CAMP CENTERSTAGE STAFF APPLICATION

All persons applying to be staff for the 2011 summer must complete this form.

Please type or print clearly

Date of Application: \_\_\_\_\_

Name: \_\_\_\_\_

Social Security #: \_\_\_\_\_

Permanent Address: \_\_\_\_\_  
Street & number City State Zip

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

E-mail: \_\_\_\_\_

List any dates you are not available: August 15 (training) and August 17 – 28 (please be specific):  
 \_\_\_\_\_

Circle any of the following certifications you have (*must be current during the camp session*):

**Lifeguard**

**CPR**

**First Aid**

**Past Work History:** Provide a full record of all employment – paid and volunteer. Use a separate sheet if necessary.

Dates	Employer/Supervisor	Address & Phone	Nature of Work	Reason for Leaving

Indicate any employer you do not wish us to contact and the reason \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**References:** Give names and addresses of three persons (not including relatives) having knowledge of your character, experience, work habits and ability.

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Name Address Phone

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Name Address Phone

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Name Address Phone

Please list any classes or training you've had that would benefit you as a member of our staff:

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### Camp Workshop and Program Skills

In the following list, rank yourself from 1 – 5 (1 = no skills, 3 = basic knowledge, and 5 = mastery skills).

**DRAMA**

- improvisation
- theater games
- character analysis
- script analysis
- acting techniques
- Shakespeare
- monologue development
- clowning / physical comedy

**MUSIC**

- singing
- percussion
- musical theater
- reading music
- song writing
- a capella singing
- playing an instrument

What instrument(s) do you play?

**DANCE**

- tap
- jazz
- ballet
- hip-hop
- ballroom
- stage movement

**STAGECRAFT**

- stage management
- make-up
- costume design
- set design
- lighting design
- painting

**FINE ARTS / CRAFTSMANSHIP**

- puppetry
- painting
- photography
- drawing
- jewelry making
- batik & tie dying
- ceramics

**CAMPCRAFT**

- hiking
- problem solving / ropes course
- wilderness / forestry
- astronomy

**WATERFRONT ACTIVITIES**

- canoeing / kayaking
- diving
- sailing
- swimming

**FITNESS / SPORTS**

- archery
- basketball
- yoga
- soccer
- tennis
- volleyball

**MISC.**

- creative writing
- film making / editing
- meditation
- journaling
- journalism / reporting
- magic
- clowning

**Criminal Record:** Have you ever been convicted of a crime, other than a minor traffic offense? If yes, please describe. *(Note: a prior conviction is not an automatic bar of employment. The type of conviction and when is occurred will be evaluated by the camp before any decision is made.)*

Yes *(Attach an explanation)*

No

**I authorize investigation of all statements herein, including any checks of criminal records, and release the camp and all others from liability in connection with same. I understand that, if employed, I will be an at-will employee unless there is an agreement or law which alters that status. Furthermore, I understand that any agreement must be in writing and signed by the designated camp official. I also understand that untrue, misleading, or omitted information herein or in other documents completed by the applicant may result in dismissal, regardless of the time of discovery by the camp.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\* We strongly suggest making a copy of this document before mailing.

## Reference Questionnaire

**Camp CenterStage**

**Confidential**

\_\_\_\_\_ has applied to work with children as a summer camp counselor at Camp CenterStage, a 12-day performing arts and leadership camp. This person has given your name as a reference who could evaluate his/her past performance as well as potential for being a member of our camp staff. Please give careful consideration to the ratings below. In checking off the items below, please remember that it will be the **truly exceptional** person who will rank **high in all** categories.

### **OBJECTIVE RATING**

Under each general heading, check the phrase that most accurately describes the applicant's habitual behavior with regard to that specific trait:

**1. How well is the applicant able to direct and influence others?**

- Incapable of leading others
- Usually follows the lead of others
- Normally successful in directing others
- Very successful in leading others
- Exceptional leader, inspires others

**2. How well does the individual work with associates or peers?**

- Cooperates grudgingly
- Gives limited cooperation; neglects common good for own interests
- Cooperates with others toward accomplishment of common goals
- Cooperates willingly and actively regardless of self-benefit
- Exceptionally successful in working with others and inspiring confidence

**3. How well does this person react to suggestions or criticism?**

- Takes criticism as a personal insult
- Resents suggestions
- Listens to suggestions, but may act without considering advice
- Follows suggestions willingly
- Asks for critiques and suggestions and uses them

**4. How responsible is the applicant?**

- Irresponsible
- With constant supervision will do satisfactory work
- Usually needs detailed instructions to complete a task
- Carries out routine activity on own responsibly
- Exceptionally able to accomplish work without close supervision

**5. How well does individual put his/her principles and convictions into action?**

- Fails to carry out convictions under adverse circumstances
- Acts according to convictions under normal circumstances
- Carries out principles and convictions boldly, even in the face of obstacles

**6. How well does this person apply energy and persistence in following a job through?**

- Needs much prodding to complete work
- Rather indifferent, may not finish jobs
- Completes assigned tasks on own accord; work is satisfactory
- Industrious, energetic, dependable, takes pride in work
- Unusual perseverance; does more than expected

**7. How well does applicant carry him/herself**

- Introverted
- Quiet
- Speaks when spoken to
- Initiates conversation; makes eye contact; well spoken
- Exceptionally social; great to be and have around

**PLEASE TURN OVER TO COMPLETE QUESTIONNAIRE →**

**NARRATIVE** Please briefly state specific instances in which you have observed the applicant's behavior as it applies to any of these items. If you have no knowledge, please indicate so. Please use additional paper for any other comments that you think may be useful to us.

- A) How long have you known the applicant and in what capacity?
  
- B) Would you be willing to have your children under the supervision of the individual for a 2 week period? If not, why?
  
- C) Do you feel this individual makes good, safe decisions when working with children?
  
- D) Describe the types of people with whom the individual associates:
  
- E) Can he/she be relied upon? Does this person weaken in the absence of authority?
  
- F) Would you describe this person as more introverted or extroverted?
  
- G) Have you seen the applicant in a leadership role with others? If yes, describe:
  
- H) Do you know if the applicant serves in any community service or leadership role at school, church, in community or other area?
  
- I) To what extent does the applicant use alcohol and/or drugs?
  
- J) To your knowledge, does the applicant have any proclivity toward child or sexual abuse?

YOUR NAME: \_\_\_\_\_ PHONE #: \_\_\_\_\_

**THANK YOU VERY MUCH FOR YOUR RESPONSE. PLEASE RETURN TO:**  
**Camp CenterStage**  
**P.O. Box 1134**  
**Portsmouth, NH 03802**

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